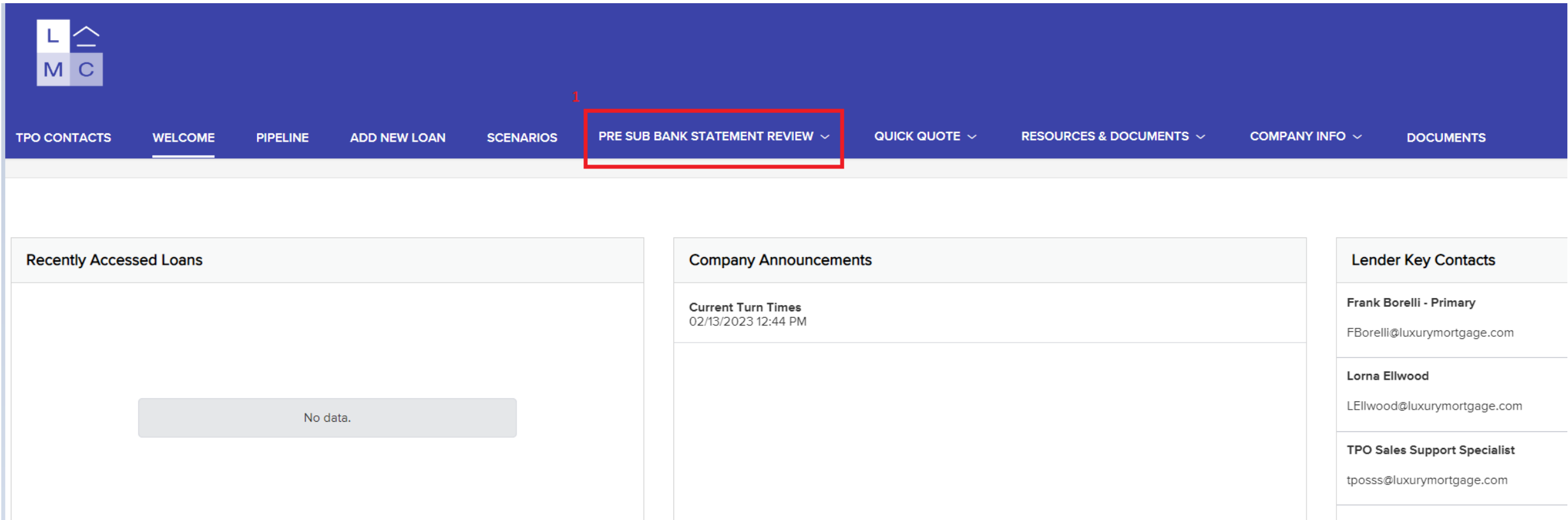




PRE-SUBMISSION BANK STATEMENT REVIEW PROCESS

Step 1

Click "PRE SUB BANK STATEMENT REVIEW"



The screenshot shows the top navigation bar of the LuxuryMortgage dashboard. The navigation bar is dark blue with white text. The logo, consisting of 'L' and 'M' in a square and 'C' in a circle, is on the left. The navigation items are: TPO CONTACTS, WELCOME (underlined), PIPELINE, ADD NEW LOAN, SCENARIOS, PRE SUB BANK STATEMENT REVIEW (highlighted with a red box and a red '1' above it), QUICK QUOTE, RESOURCES & DOCUMENTS, COMPANY INFO, and DOCUMENTS. Below the navigation bar, there are three main content areas: 'Recently Accessed Loans' (empty, showing 'No data.'), 'Company Announcements' (showing 'Current Turn Times 02/13/2023 12:44 PM'), and 'Lender Key Contacts' (listing Frank Borelli - Primary, Lorna Ellwood, and TPO Sales Support Specialist with their email addresses).

Navigation Bar:

- TPO CONTACTS
- WELCOME
- PIPELINE
- ADD NEW LOAN
- SCENARIOS
- PRE SUB BANK STATEMENT REVIEW
- QUICK QUOTE
- RESOURCES & DOCUMENTS
- COMPANY INFO
- DOCUMENTS

Recently Accessed Loans:

No data.

Company Announcements:

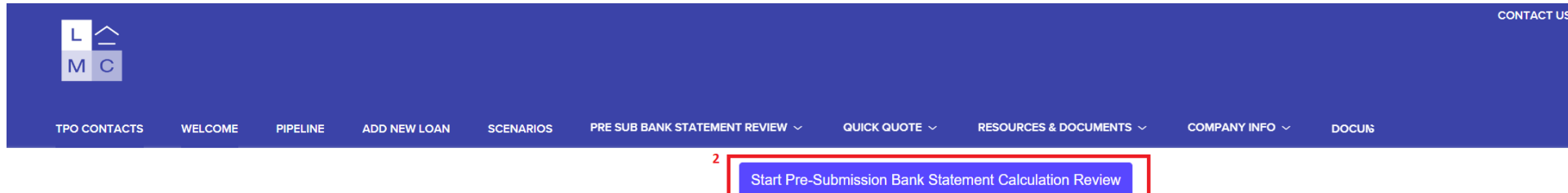
Current Turn Times
02/13/2023 12:44 PM

Lender Key Contacts:

- Frank Borelli - Primary**
FBorelli@luxurymortgage.com
- Lorna Ellwood**
LEllwood@luxurymortgage.com
- TPO Sales Support Specialist**
tposs@luxurymortgage.com

Step 2

Click on “Start Pre-Submission Bank Statement Calculation Review”



The screenshot shows a dark blue navigation bar. On the left is a logo with 'L' and 'M' in a square, and a house icon with 'C' in a square. On the right is a 'CONTACT US' link. The menu items are: TPO CONTACTS, WELCOME, PIPELINE, ADD NEW LOAN, SCENARIOS, PRE SUB BANK STATEMENT REVIEW (with a dropdown arrow), QUICK QUOTE (with a dropdown arrow), RESOURCES & DOCUMENTS (with a dropdown arrow), COMPANY INFO (with a dropdown arrow), and DOCUM. The 'PRE SUB BANK STATEMENT REVIEW' dropdown menu is open, and the item 'Start Pre-Submission Bank Statement Calculation Review' is highlighted with a red box. A small red number '2' is positioned above the dropdown arrow.

(Note: This action is for the initial request for pre-submission review of potentially eligible deposits. This action is not for uploading Bank Statements to actixisting loans)

Step 3

Read instructions for Step 1

Step 4

Enter information in the available fields

Step 5

Click Create to complete Step 1

Note: You will see a spinning icon while the system processes your info. When the system has finished processing, all the fields you have entered correctly will display a green check mark. You will get a message that says, "Success!"

Pre-Submission Bank Statement Uploads

3 Step 1: Please complete all information below. Once all fields are complete, hit 'Create and wait for the Success Confirmation Prior to completing Step 2'

Pre-Submission Bank Statement Review

4

Company Name

TPOC User

Loan Officer

Loan Processor

Borrower's First Name

Borrower's Last Name

Property City

Type of Business

Ownership Percentage (%)

Method of Qualifying

Contact Email

Channel

CPA Expense Factor/Comments

Step 2: Choose the 12/24 Months Bank Statement files to upload. Once all are selected, hit 'Upload Documents' button

Upload Files

Choose Files | No file chosen

(or) Drag and Drop files here.

UPLOAD DOCUMENTS

5 **CREATE**

Step 6

Read instructions for Step 6

Step 7

Click “Choose files” to upload bank statements (pdf)

Note: You will need to select all documents to upload at once. Once you have done so, it will indicate the number of files chosen.

Step 8

Click “UPLOAD DOCUMENTS”

Note: You will see a spinning icon while the system processes your documents. When the system has finished processing, you will get a message that says, “Success!”. Luxury now has your info, even though you will not see it in your pipeline. You may contact your AE to confirm receipt. The typical turn time for review is the next business day.

Pre-Submission Bank Statement Uploads

Step 1: Please complete all information below. Once all fields are complete, hit 'Create and wait for the Success Confirmation Prior to completing Step 2

6 Step 2: Choose the 12/24 Months Bank Statement files to upload. Once all are selected, hit 'Upload Documents' button

Pre-Submission Bank Statement Review

Company Name

TPOC User

Loan Officer

Loan Processor

Borrower's First Name

Borrower's Last Name

Property City

Upload Files

7 Choose Files No file chosen
(or) Drag and Drop files here.

8 UPLOAD DOCUMENTS